

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2  
HELD APRIL 27, 2021**

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A regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, April 27, 2021 at 6:30 p.m. via Zoom. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez

Brian Matise

Doug Webb

Shelly Gregory

Also, in attendance were:

Shannon Torgerson and Cori Tiffany, Cherry Creek HOA Professionals

Jake Willett and Ben Randall, ColoradoScapes Landscaping

Jaylene Cantrell, Front Range Recreation

Call to Order

Director Martinez called the meeting to order at 6:33 p.m.

Approval of Agenda

After review, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board approved the agenda as amended.

Declaration of Quorum

Director Qualifications and

Conflict of Interest

A quorum was declared. Director Matise noted his legal firm is representing ColoradoScapes and he will abstain from voting on any ColoradoScapes items that may come before the Board. Following discussion, upon a motion made by Director Matise, seconded by Director Martinez and, upon vote, unanimously carried, the Board excused the absence of Director Lawson.

Consent Agenda

- a) Approval of Minutes from the March 23, 2021 Board Meeting
- b) Cash Position Schedule Report
- c) Tax Collection Schedule
- d) Collections Report
- e) Legal Status Report
- f) Water Usage Report
- g) Xcel Mitigation Reimbursement

After discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board approved the Consent Agenda items as presented.

## Financial Matters

### a) Review and Accept Unaudited Financial Statements as of March 30, 2021

Director Matise reviewed the financial statements for the period ended March 31, 2021 with the Board. Following discussion, upon a motion made by Director Webb, seconded by Director Matise and, upon vote, unanimously carried, the Board accepted the financial statements for the period ended March 31, 2021 with changes requested.

Director Matise will be working with Ms. Schilling to determine if Colo Trust has a better interest rate than what the District is currently getting.

### b) Review and Ratification of Prior Claims (March 2021)

Following discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board ratified approval of claims for the period of March 2021 in the amount of \$61,350.41.

### c) Review and Approval of Current Claims (April 2021)

Following discussion, upon a motion made by Director Webb, seconded by Director Gregory and, upon vote, unanimously carried, the Board approved claims for the period of April 2021 totaling \$37,533.90.

## Vendor Matters

ColoradoScapes, Inc.

Mr. Randall and Mr. Willett provided the Board with an update of landscape maintenance operations. It was also noted that ColoradoScapes will address turf damaged by snow removal operations at the same time as warranty plant work. Mr. Willett expressed his pleasure of the lead Mr. Randall has taken regarding the grant process with the City of Aurora for the Belleview hillside.

Director Martinez requested an in-person site visit to review the southern end of Tollgate III, at Harvest and Berry where the turf has turned into weeds and thorns.

### Front Range Recreation

Ms. Cantrell provided the Board with an update in relation to the pool being prepared for the swim season. It was noted the resurfacing has held up well and there are no known repairs needed at this time.

Ms. Cantrell explained that the Colorado Department of Public Health and Environment has lifted most restrictions in terms of capacity limits and reservations. She does think this year will be challenging due to different opinions on the pandemic.

The Board noted that the reservation system will be used for lap swim being held Monday through Friday, 8:00 am to 9:30 am. Lessons can be held from 9:15 to 9:45 am, Monday through Thursday.

The pool will be open daily from 10:00 am through 9:00 pm starting Saturday, May 29, 2021 until Monday, September 6, 2021.

Each household will be allowed to have 2 guests per day.

#### Manager's Items

##### a) Project Updates

1) Monument Lighting – The Board discussed the removal of old fixtures at some of the monument signs. Following discussion, upon a motion made by Director Webb, seconded by Director Gregory and, upon vote, unanimously carried, the Board approved the removal of the old fixtures and the replacement of 10 additional fixtures at a cost not to exceed \$3500.00 by Radiant Lighting.

2) Bridge Painting – The Board reviewed the proposals submitted for the bridge painting project. Following discussion, upon a motion made by Director Webb, seconded by Director Martinez and, upon vote, unanimously carried, the Board approved ECC to complete the bridge painting project at a cost not to exceed \$22,900.00.

b) CSD Safety and Loss Prevention Grant – The Board requested management submit the Flock Traffic camera contract to CSD to determine if grant funds can be received for this safety measure.

c) Group Fitness Class Use of the Clubhouse – The Board considered the request by a member of the community to hold group fitness classes in the clubhouse. The Board approved the use of the facility for group fitness classes provided attendance is limited, the clubhouse is cleaned after each use, the class leader provides insurance naming the District as additionally insured and submits a security deposit to be held by the District.

d) June 22, 2021 Meeting – Ms. Torgerson alerted the Board to the fact she will be returning to town from vacation on the 22<sup>nd</sup> and therefore may have limited connectivity.

#### Legal Matters

There were no legal matters to discuss.

Director's Matters

There were no Director's Matters to discuss.

Adjournment

With no further business to discuss, upon a motion made by Director Webb, seconded by Director Gregory and, upon vote, unanimously carried, the Board adjourned the meeting at 8:14 p.m. The next meeting will be held on Tuesday, May 25, 2021 at 6:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kevin R. Webb", written over a horizontal line.

Secretary for the Meeting