

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2
HELD MAY 23, 2023**

The regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, May 23, 2023, at 6:30 p.m. at the Tollgate Crossing Community Center, 24625 E. Bellewood Ave., Aurora, CO 80016. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez
Brian Matise
Shelly Gregory
Doug Webb
Dennis Lawson

Also, in attendance were:

Shannon Torgerson and Mariah Watkins, Goodwin & Company
Andy Carroll, Metropolitan District Public Safety Group
Carlos Esquivel, ColoradoScapes
Jennifer Thomas, Front Range Recreation

Call to Order

The meeting was called to order at 6:30 p.m.

Approval of Agenda

After review, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board approved the agenda with the addition of an Executive Session at the end of the meeting.

Declaration of Quorum
Director Qualifications and
Conflict of Interest

A quorum was declared. All directors are qualified to serve and there are no conflicts of interest.

Election Results

Director Lawson and Director Martinez were sworn in by Ms. Torgerson.

Election of Officers

Following discussion, upon a motion made by Director Lawson, seconded by Director Webb and, upon vote, unanimously carried, the same slate of officers was kept from 2022. Director Martinez will remain President, Directors Webb, Lawson, and Gregory as Assistant Secretary and Director Matise as Secretary/Treasurer.

Public Comment

Miles Barela was in attendance to review his progress on the Eagle Scout Project of installing a gaga ball pit. Donations received exceed the cost of the materials by \$1200. Options for the funds were discussed,

such as increased safety measures or solar light pole, or items for the grand opening. Mr. Barela will decide how to utilize the funds and notify the Board. The Board agreed to contribute the difference of \$600 toward lighting if Mr. Barela decided to choose that option.

Ms. Torgerson reminded the Social Committee that the photocells on light poles in the park need to be covered prior to July festivities to ensure that they have power for the event.

Vendor Matters

ColoradoScapes, Inc.

The Board reviewed the monthly report provided in writing by ColoradoScapes. The Board requested ColoradoScapes to be proactive in the proposal process by providing proposals for landscaping in the fall for the upcoming year to allow for proper budgeting. Mr. Esquivel provided following updates:

- Catching up on weed growth
- The application for the Newbridge monument sign has been completed. Once the permit is received, they will start construction.
- Aurora Water is to provide final water budget in the coming weeks.
- The removal of dead material from landscape is occurring at no cost

Following discussion, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board approved the installation of 5 dog stations at a cost of \$2,675.

Following discussion, the Board tabled the proposal #3624, the removal of grass East Wagon Trail and Whitaker Dr. citing further discussion is needed to determine if Xcel Energy is responsible for this area.

Following discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board approved #3345, installation of additional rock, mulch, and shrubs at a cost of \$15,555.18.

Metropolitan District Public Safety Group – Mr. Carroll reported there has been four (4) reported thefts within Tollgate since the last meeting, noting that all occurred at the same house at approximately the same time.

Mr. Carroll requested two garbage cans to be added to the park, one by the parking lot and second by the stairs. In addition, Mr. Carroll and the Board discussed the following:

- Moving boulders from DeGaulle and Alexander to the streetscape near the park parking lot to prevent car access to the park.
- Towing company needs to post signs in the park.

- Mr. Carroll recommended tree lights be added to the park as they are more appealing and can use electricity from irrigation. The cost is 85\$ per light and the Board agreed to a trial installation of 12 lights along Harvest Rd at the southern end and at the mailbox near Haleyville and Gold Bug.
- It was noted the north entrance is too dark to read plates, Mr. Carroll recommend getting an infrared illuminator to read license plates better.
- Mr. Carroll requested a member of community to push safety guidelines on social media to educate the community.
- Finally, the pool gate will need to be powder coated next fall to ensure life of the gate.

Front Range Recreation – Ms. Thomas notified the Board that the pool was ready for summer.

Reconstruction Experts will be on site on Tuesday, May 30, 2023 at noon meeting with Mariah Watkins to review needed concrete repairs on the pool deck.

Manager's Items

a) Website Update - Ms. Torgerson discussed the option of using Townsq as the website at cost of \$35 a month however the Board is interested in seeing other options they would own.

b) Mailbox Replacement – The proposal for Phase 2 is expected anytime, however, as Page Specialty is the only approved mailbox vendor with USPS in the State so it could be delayed further.

d) Tollgate Community Park – Restroom – Ms. Torgerson is investigating restroom options with no plumbing with Reconstruction Experts. She noted a vendor would be needed to clean the restrooms on a regular basis.

e) Pool Deck Repairs/Shade Structure Proposal – The Board discussed shade structure proposals from PlayWell. Upon a motion by Director Webb, seconded by Director Gregory and, upon vote, unanimously carried the Board selected Option #2 with the shade sails to be aquatic blue and posts window grey.

Consent Agenda

- a) Approval of Minutes from the April 25, 2023 Regular Board Meeting
- b) Cash Position Schedule Report.
- c) Tax Collection Schedule
- d) Water Usage Report

After discussion, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented.

Financial Matters

a) Review and Accept Unaudited Financial Statements as of April 30, 2023 - Director Matisse reviewed the financial statements for the Board ended April 30, 2023. Following discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board accepted the financial statements for the period ended April 30, 2023.

b) Review and Ratification of Prior Claims (April 2023)

c) Review and Approval of Current Claims (May 2023)

Following discussion, upon a motion made by Director Webb, seconded by Director Martinez and, upon vote, unanimously carried, the Board ratified approval of claims paid in April 2023 and approved claims current claims.

Legal Matters

Ms. Torgerson noted that Legal Counsel will be reaching out to Director Matisse to discuss the Service Agreement with Reconstruction Experts.

Executive Session

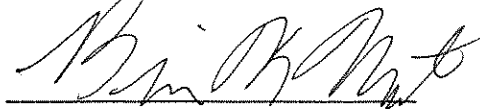
Following discussion, upon a motion made by Director Webb, seconded by Director Lawson and, upon vote, carried by a vote of 4-0-1 with Director Gregory abstaining, the Board moved to enter executive session at 8:19 pm pursuant to C.R.S. 24-6-402(4)(f).

Motion made by Director Matisse, seconded by Director Gregory and, upon vote, unanimously carried, the Board adjourned executive session at 8:51pm. No action was taken during executive session.

Adjournment

With no further business to discuss, upon a motion made by Director Webb, seconded by Director Martinez and, upon vote, unanimously carried, the Board adjourned the meeting at 8:57 pm. The next meeting will be held on Tuesday, June 27th, 2023 via Zoom due to the Clubhouse being under construction.

Respectfully submitted,



Secretary for the Meeting