

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2  
HELD JUNE 27, 2023**

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The regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, June 27, 2023, at 6:30 p.m. at the Tollgate Crossing Community Center, via Zoom. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez

Brian Matise

Shelly Gregory

Doug Webb

Dennis Lawson

Also, in attendance were:

Shannon Torgerson, Goodwin & Company

Andy Carroll, Metropolitan District Public Safety Group

Ben Randall and Carlos Esquivel, ColoradoScapes

Jennifer Thomas, Front Range Recreation

Call to Order

The meeting was called to order at 6:32 p.m.

Approval of Agenda

After review, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of Quorum

Director Qualifications and

Conflict of Interest

A quorum was declared. All directors are qualified to serve and there are no conflicts of interest.

Public Comment

Emma Perkins was in attendance to review her Girl Scout Gold Award Project idea with the Board. The project is an off-leash dog park at Elk and Elk. After reviewing the site plan, the Board recommended splitting the proposed park into 2 areas as there is a sidewalk that runs through the middle of the proposed location. The Board discussed logistics, including setting park hours, speaking with adjacent homeowners, and potentially sending out a survey out to residents asking for feedback. Following discussion, upon a motion made by Director Lawson, seconded by Director Webb and, upon vote, unanimously carried, the Board approved Ms. Perkins to proceed with the project and contacting the City of Aurora to determine their steps.

## Vendor Matters

### ColoradoScapes, Inc.

Carlos and Ben reviewed the monthly landscape report, noting warranty work is underway in several areas as is the native mow and chemical applications.

The Board reviewed proposals for the removal of junipers and adding plant material along Gun Club Road and dividing the turf from the native area just north of the Belleview and Gun Club monument. The Board requested ColoradoScapes rework these proposals to reduce the amount of rock/cobble and to make the areas look more like the Belleview hillside.

Metropolitan District Public Safety Group – Mr. Carroll reported there were no crimes reported in the District since the last meeting. It was also noted the 4 crimes reported at the May meeting did not occur as it was a glitch in the reporting system. The well lights discussed at the May meeting will be installed at the park in the coming days.

Front Range Recreation – The pool season has gotten off to a slow start due to the cool and wet weather, however on warmer days, the pool is being used. The season has been extended to September 18. Ms. Thomas asked if the dog swim is wanted at the end of the season; Ms. Hackman and Ms. Thomas will work together to get the event scheduled.

## Manager's Items

a) Clubhouse Renovations – Ms. Torgerson noted she is waiting on the executed contract from Reconstruction Experts and that construction should start as soon as the permit is obtained from the City and the contract fully executed.

b) Clubhouse Expansion – The Board questioned if the change in scope from Charles Taylor will increase the cost or decrease the cost. Ms. Torgerson will obtain clarification from Charles Taylor.

c) Website Update – Director Webb indicated he would like to build a new website for the District.

b) Mailbox Replacement – To date, no other vendors have been determined to be able to work with USPS for the replacement project. A quote for phase 2 is still pending.

d) Pool Deck Repairs/Concrete Repairs and Additions – Ms. Torgerson will follow up with Reconstruction Experts on the pool deck repairs discussed in early June.

## Consent Agenda

- a) Approval of Minutes from the May 23, 2023 Regular Board Meeting
- b) Cash Position Schedule Report.
- c) Tax Collection Schedule
- d) Water Usage Report

After discussion, upon a motion made by Director Webb, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented.

Financial Matters

a) Review and Accept Unaudited Financial Statements as of May 31, 2023 - Director Matise reviewed the financial statements for the period ended May 31, 2023. Following discussion, upon a motion made by Director Lawson, seconded by Director Gregory and, upon vote, unanimously carried, the Board accepted the financial statements for the period ended May 31, 2023.

b) Review and Ratification of Prior Claims (May 2023)

c) Review and Approval of Current Claims (June 2023)

Following discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board ratified approval of claims paid in May 2023 and approved current claims.

Legal Matters

There were no Legal Matters.

Director's Matters

There were no Director's Matters

Adjournment

With no further business to discuss, upon a motion made by Director Martinez, seconded by Director Gregory and, upon vote, unanimously carried, the Board adjourned the meeting at 9:04 pm. The next meeting will be held on Tuesday, July 25, 2023 via Zoom.

Respectfully submitted,



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Secretary for the Meeting


# tcm\_June 27, 2023 Meeting Minutes


Final Audit Report


2023-11-13


Created:	2023-11-13
By:	Shannon Torgerson (Shannon.Torgerson@goodwin-co.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAf7KbeZcNdLzIKx-nMUp_I-e22kNQK1A2


## "tcm\_June 27, 2023 Meeting Minutes" History

 Document created by Shannon Torgerson (Shannon.Torgerson@goodwin-co.com)  
2023-11-13 - 2:55:46 PM GMT

 Document emailed to Brian Matise (brian@bkmatise.com) for signature  
2023-11-13 - 2:56:14 PM GMT

 Email viewed by Brian Matise (brian@bkmatise.com)  
2023-11-13 - 4:34:01 PM GMT

 Document e-signed by Brian Matise (brian@bkmatise.com)  
Signature Date: 2023-11-13 - 4:34:08 PM GMT - Time Source: server

 Agreement completed.  
2023-11-13 - 4:34:08 PM GMT