

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2
HELD AUGUST 23, 2022**

The regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, August 23, 2022 at 6:30 p.m. at the Tollgate Crossing Community Center, 24625 E. Bellewood Ave., Aurora, CO 80016. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez

Brian Matise

Dennis Lawson

Also, in attendance were:

Shannon Torgerson, Cherry Creek HOA Professionals

Carlos Esquivel, ColoradoScapes

Andy Carroll, Metropolitan District Public Safety Group

Jenn Thomas and Eli Schlagel, Front Range Recreation

Call to Order

The meeting was called to order at 6:30 p.m.

Approval of Agenda

After review, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of Quorum

Director Qualifications and
Conflict of Interest

A quorum was declared. All directors are qualified to serve and there are no conflicts of interest. Following discussion, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board excused the absence of Directors Gregory and Webb.

Public Comment

Several constituents were in attendance and the following topics discussed:

- The Social Committee provided an update regarding lifeguard appreciation. Discussion was also held regarding use of the park parking lot for a food truck brought in by a local roofing contract. Upcoming community events were discussed, including a holiday tree lighting at the clubhouse on November 27.
- Directors Webb and Lawson were requested to meet with Mr. Schmaltz.
- An owner reported the area across from 5004 S. Gold Bug Way isn't being watered.
- The End of Swim Season Pet Swim was discussed; Ms. Thomas was requested to work with the social committee to schedule and staff the event.
- Mr. Barela provided an update on the proposed Eagle Scout project of installing a gaga ball pit in the Tollgate Crossing Community Park, noting it has been approved and he is now in the fund-raising phase of the

project. Estimated completion of the project is early to mid-spring 2023.

Vendor Matters

ColoradoScapes, Inc.

Mr. Esquivel presented the Board with the monthly report, noting that dead shrubs have been removed and a proposal to replace has been provided to the Board.

The Board requested the irrigation on the north side of Belleview toward Gun Club Road be checked as there are large stress spots in the turf.

Director Matisse noted irrigation repair invoices have been received and should be included in the all-inclusive contract. Mr. Esquivel noted he would work with his accounting department to correct.

It was requested a beauty band be mowed along the north boundary of Newbridge and in other areas that back to open space.

The Board asked the drip system to the trees along the west side of De Gaulle be checked as the ET irrigation should not be watering this area. It was also noted that all tree rings in this area be checked to ensure the trees are receiving enough water.

Following discussion, upon a motion made by Director Lawson, seconded by Director Matisse and, upon vote, unanimously carried, the Board approved proposal 1392 to remove and replace shrubs and add mulch to areas throughout the District at a cost of \$12,328.77. Mr. Esquivel noted ColoradoScapes will begin work as the weather allows.

Metropolitan District Public Safety Group

Mr. Carroll provided an update from MDPSG noting the following:

- The trash enclosure at the clubhouse has been completed.
- No crimes have been reported in Tollgate whereas surrounding areas have had quite a bit.
- All Xcel light pole outages have been reported.
- Vehicles parked within Tollgate 3 that are unlicensed or improperly parked have been reported to the City of Aurora.
- The Board requested Mr. Carroll proceed with the gate for the entrance to the parking lot at Tollgate Crossing Community Park.
- Mr. Carroll will be obtaining proposals for a camera system at the clubhouse and indicated he thinks additional Flock cameras would be useful at the clubhouse and other areas in the community.

Front Range Recreation

Jenn Thomas and Eli Schlagel were in attendance, representing Front Range Recreation. The pool season is coming to a close and discussion ensued about the inability of FRR to extend the season due to the lack of staff to both guard and maintain the pool.

The Board discussed allowing a water polo team to use the facility while it is still open when it is not in use by residents. The cost agreed upon is \$100.00 per week and would run from August 29 to September 4.

Ms. Thomas is to resend the proposal to retile the zero entry into the wader pool to Management.

The Board requested FRR consider writing an extension of the pool season into its 2023 contract with the District.

Consent Agenda

- a) Approval of Minutes from the July 26, 2022 Regular Board Meeting
- b) Cash Position Schedule Report
- c) Tax Collection Schedule
- d) Collections Report
- e) Legal Status Report
- f) Water Usage Report

After discussion, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented. The Board requested Counsel undertake no work on collection files moving forward.

Financial Matters

a) Review and Accept Unaudited Financial Statements as of July 31, 2022 – Mr. Matise reviewed the July 31, 2022 Financial Statements in detail with the Board. Following discussion, upon a motion made by Director Martinez, seconded by Director Lawson and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ended July 31, 2022 as presented.

b) Investment Update – Director Matise provided an investment update to the Board.

c) Review and Ratification of Prior Claims (July 2022) – Following discussion, upon a motion made by Director Martinez, seconded by Director Lawson and, upon vote, unanimously carried, the Board ratified claims totaling \$109,295.30.

d) Review and Approval of Current Claims (August 2022) – Following discussion, upon a motion made by Director Martinez, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved claims totaling \$77,964.54.

Legal Matters

a) Split Rail Fence Maintenance and Ownership Discussion – Ms. Torgerson has contacted the City of Aurora to determine the process to amend the site plan to allow fences other than split rail in areas throughout the community.

Manager's Items

a) Playground Surface Update – Director Matise assisted in determining the square footage of the playground surface to be updated. The area will be provided to vendors for proposals to be submitted.

- b) Fence Repair/Replacement along Gun Club – The fence repairs and repainting has been completed.
- c) Graffiti/Paint Project – No response has been received from Neighborhood Services to date.
- d) Mailbox Replacement – Ms. Torgerson has cataloged all mailboxes within the District and will be requesting a proposal to replace them.
- e) Tollgate Community Park – Restroom - Ms. Torgerson has contacted the vendors provided by the City of Aurora.
- f) Shade Structure Proposal – The Board discussed the shade structure proposal obtained and requested the following questions be asked:
- Is there a quantity discount if more than one structure is purchased/installed.
 - Please remove taxes from the proposal since the District is a governmental entity.
 - Does the sail have to come down in the winter? If so, how hard is it to remove?
 - What is the warranty on the product and labor?
 - How does the sail hold up to hail or heavy snow?
 - Is the structure bolted or encased in concrete to the pool deck?
 - What material are the poles made of?
 - What material are the sails made of?
- g) Roofing Inspection – The Board reviewed the roofing inspection materials provided by Heritage Roofing and noted it does not want to file a claim at this time since damage was minimal.
- h) Clubhouse Renovation Discussion – The Board requested Charles Taylor proceed with obtaining the preliminary quotes.

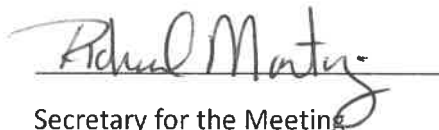
Director's Matters

The Board requested a proposal be obtained for a digital marquee at the clubhouse.

Adjournment

With no further business to discuss, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board adjourned the meeting at 8:07 p.m. The next meeting will be held on Tuesday, September 27, 2022 at 6:30 p.m. at the clubhouse.

Respectfully submitted,


Secretary for the Meeting