

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2
HELD JULY 26, 2022**

The regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, June 28, 2022 at 6:30 p.m. at the Tollgate Crossing Community Center, 24625 E. Bellewood Ave., Aurora, CO 80016. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez
Brian Matise
Doug Webb
Dennis Lawson

Also, in attendance were:

Shannon Torgerson, Cherry Creek HOA Professionals
Carlos Esquivel and Ben Randall, ColoradoScapes
Andy Carroll, Metropolitan District Public Safety Group

Call to Order

The meeting was called to order at 6:33 p.m.

Approval of Agenda

After review, upon a motion made by Director Lawson, seconded by Director Matise and, upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of Quorum

Director Qualifications and
Conflict of Interest

A quorum was declared. All directors are qualified to serve and there are no conflicts of interest. Following discussion, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board excused Director Gregory's absence.

Public Comment

Several constituents were in attendance and the following topics discussed:

- An owner asked about the design and timeline for the monument to be built at Chenango and Gun Club. The District is waiting on the permit from the City of Aurora before starting the construction.
- It was reported that there is a missing Metro District signpost at Biloxi and Chenango.
- Information regarding hybrid meeting equipment was asked. Management indicated what was requested is backordered by other equipment is being looked at.

Consent Agenda

- a) Approval of Minutes from the June 28, 2022 Regular Board Meeting
- b) Cash Position Schedule Report
- c) Tax Collection Schedule
- d) Collections Report
- e) Legal Status Report

- f) Water Usage Report
- g) Xcel Mitigation Grant Report

After discussion, upon a motion made by Director Matise, seconded by Director Webb and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented.

Financial Matters

a) Review and Approval of 2021 Audit – Mr. Matise reviewed the audit in detail, noting the opinion was clean. Following discussion, upon a motion made by Director Martinez, seconded by Director Lawson and, upon vote, unanimously carried, the Board accepted the audit as presented.

Following discussion, upon a motion made by Director Lawson, seconded by Director Webb and, upon vote, unanimously carried, the Board authorized Director Martinez to sign the representation letter.

The audit is to be posted to the website when finalized.

b) Review and Accept Unaudited Financial Statements as of June 30, 2022 – Mr. Matise reviewed the June 30, 2022 Financial Statements in detail with the Board. Following discussion, upon a motion made by Director Martinez, seconded by Director Webb and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ended June 30, 2022 as presented.

b) Investment Update – Director Matise provided an investment update to the Board.

c) Review and Ratification of Prior Claims (June 2022) – Following discussion, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board ratified claims totaling \$77,425.68.

d) Review and Approval of Current Claims (July 2022) – Following discussion, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board approved claims totaling \$204,142.91 minus fuel surcharges to be paid.

Legal Matters

a) Split Rail Fence Maintenance and Ownership Discussion – M. Torgerson provided the Board with information regarding the split rail fence found by Counsel, indicating it appears to be owner responsibility. The Board requested the City of Aurora be contacted to determine what would be needed to amend the site plan to change the wrought iron fence to privacy fencing and what the process would look like.

b) Conduct of Meetings Policy – Mr. Matise reviewed the Conduct of Meetings Policy with the Board, noting changes have been made to make it less onerous on those who attend who want to record meetings. Following discussion, upon a motion made by Director Lawson, seconded by Director Webb and, upon vote, unanimously carried, the Board adopted the Conduct of Meetings policy as presented.

Vendor Matters

ColoradoScapes, Inc.

Mr. Esquivel presented the Board with the monthly report and an update on the irrigation controllers, noting all have been installed and are now being adjusted to meet the needs of the District.

Metropolitan District Public Safety Group

Mr. Carrol provided an update from MDPSG noting there was no reported activity to the Aurora Police Department.

Mr. Carrol provided a proposal to the Board for a gate at the entrance to the park parking lot and to lock the dumpster enclosure at a cost of \$6200.00. Following discussion, upon a motion made by Director Webb, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved Mr. Carrol to install a locking gate at the entrance to the park and to lock the dumpster enclosure at a cost not to exceed \$6200.00.

Front Range Recreation

Front Range Recreation was not in attendance.

Following discussion, upon a motion made by Director Matise, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the expenditure of \$1500.00 for lifeguard appreciation. The Tollgate Crossing HOA Social Committee will provide receipts for the expenditure for the District to reimburse.

Manager's Items

- a) Playground Surface Update – None of the vendors contacted have responded other than requesting the square footage of the area to be resurfaced.
- b) Fence Repair/Replacement along Gun Club – The repairs have been started. Paint work will start shortly after the repairs are completed.
- c) Graffiti/Paint Project – Ms. Torgerson has contacted Neighborhood Services to determine if they have a program like the City of Centennial.
- d) Mailbox Replacement – Ms. Torgerson met with Page Specialties and learned the process to replace the mailboxes will need to involve several parties, including individual residents, the US Postal Service, Management and Page Specialties. Discussion continued about potentially covering the mail clusters and consolidation of where they are located.
- e) Tollgate Community Park – Restroom - Ms. Torgerson has contacted the vendors provided by the City of Aurora.
- f) Shade Structure Proposal – Ms. Torgerson noted no proposal has been received to date, but she has followed up with the vendor several times for pricing and ideas.
- g) Communications Improvement Proposal – The Board reviewed the proposal provided by Mr. Schmaltz and requested it be reviewed in detail with Directors Webb and Lawson.

h) Pool Fence and Firework Email – The Board reviewed the email from MDPSG regarding fireworks being set off and the pool fence. Following discussion, upon a motion made by Director Lawson, seconded by Director Webb and, upon vote, unanimously carried, the Board approved MDPSG to repair and paint the pool fence at a cost not to exceed \$6500.00.


Director's Matters

There were no Director Matters to discuss.

Adjournment

With no further business to discuss, upon a motion made by Director Martinez, seconded by Director Matise and, upon vote, unanimously carried, the Board adjourned the meeting at 9:07 p.m. The next meeting will be held on Tuesday, August 23, 2022 at 6:30 p.m. at the clubhouse.

Respectfully submitted,


Secretary for the Meeting