

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2
HELD JANUARY 25, 2022**

The regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 3 was held on Tuesday, January 25, 2022 at 6:30 p.m. via Zoom. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Richard Martinez
Shelly Gregory
Brian Matise
Doug Webb
Dennis Lawson

Also, in attendance were:

Shannon Torgerson, Cherry Creek HOA Professionals
Ben Randall, ColoradoScapes

Call to Order

The meeting was called to order at 6:30 p.m.

Approval of Agenda

After review, upon a motion made by Director Matise, seconded by Director Gregory and, upon vote, unanimously carried, the Board approved the agenda as amended.

Declaration of Quorum
Director Qualifications and
Conflict of Interest

A quorum was declared. All directors are qualified to serve and there are no conflicts of interest.

Public Comment

A few constituents were present however none had questions or concerns for the Board.

Consent Agenda

- a) Approval of Minutes from the November 16, 2021 Board Meeting
- b) Cash Position Schedule Report
- c) Tax Collection Schedule
- d) Collections Report
- e) Legal Status Report
- f) Water Usage Report

After discussion, upon a motion made by Director Lawson, seconded by Director Matise and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented.

FINANCIAL MATTERS

- a) Review and Accept Unaudited Financial Statements as of December 31, 2021 – Director Matise reviewed the December 31, 2021 Financial Statements in detail and noted the statements may be amended due to invoices received for the period ended December 31, 2021. Following discussion, upon a motion by Director Martinez,

seconded by Director Gregory and, upon vote, unanimously carried, the Board accepted the Financial Statements for the period ended December 31, 2021 subject to audit and amendment.

b) Review and Ratification of Prior Claims (November and December 2021) – Following discussion, upon a motion made by Director Webb, seconded by Director Lawson and, upon vote, unanimously carried, the Board ratified claims totaling \$1,443,255.04. It was noted this included the final payment on the 2017 bonds and the 2012B bonds.

c) Review and Approval of Current Claims (January 2022) – Following discussion, upon a motion made by Director Webb, seconded by Director Gregory and, upon vote, unanimously carried, the Board approved claims totaling \$58,695.37 to be paid.

Vendor Matters

ColoradoScapes, Inc.

Mr. Randall reviewed the month in review report with the Board.

The proposal to replace all of the irrigation controllers was discussed at length; the Board would like to see data from the City of Aurora related to a possible water budget and information from Tallyn's Reach related to their water savings before making a decision. This will be on the agenda at the February 22, 2022 regular meeting.

Mr. Randall noted that aeration is tentatively scheduled for late February 2022, but that approval on the park and Harvest Road overseeding is needed in order to include this with the aeration. Following discussion, upon a motion made by Director Matisse, seconded by Director Webb and, upon vote, unanimously carried, the Board approved the park and Harvest Road overseeding proposals at a cost of \$12,025.00.

Manager's Items

a) Monument Lighting – Ms. Torgerson indicated she is still working on proposals to remove the remaining lights on the monuments however, no proposals have been received to date. The Board asked that the work be done with the mason used by ColoradoScapes to fill the holes left by the removal.

b) Clubhouse Remodel Architectural Proposal – The Board reviewed the proposal submitted by SBSA in detail. Following discussion, upon a motion made by Director Webb, seconded by Director Lawson and, upon vote, unanimously carried, the Board approved the cost of \$35,000.00 for Master Plan for Community Center Interior Renovations and Fitness Room Addition, Schematic Design (for Pool Restroom, Kitchenette & Janitorial Closet Renovations), 100 % Construction Documents, Bid Phase Support Services and Construction Phase Support Services if satisfactory answers are received related to the ownership of plans and designs as well as the inclusion of the detailed design and building permit drawings for the proposed fitness room addition and site design into the proposal.

c) District Security Patrol Proposal – The Board reviewed the patrol services proposed by Metropolitan District Public Safety Group in detail. Following discussion, upon a motion by Director Lawson, seconded by Director Gregory and, upon vote, unanimously carried, the Board approved the security patrol service proposal from Metropolitan District Public Safety Group as presented. District Management is to work with District

Counsel to obtain approval from the City of Aurora for the patrol services approved by the Board.

Legal Matters

a) Consider Adoption of Resolution Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location

Following discussion, upon a motion made by Director Martinez, seconded by Director Gregory and, upon vote, unanimously carried, the Board adopted the Resolution Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location as drafted.

Director's Matters

The Board requested an election timeline be provided for deadlines related to the 2022 District election and discussed whose seats are up for election in 2022 (Directors Webb, Maise and Gregory) and in 2023 (Martinez and Lawson).

The Board requested proposals be obtained to run gas lines from the clubhouse to the southwest and southeast corners of the pool deck to allow for gas grills to be added as an amenity for pool users. Director Webb will review options at Lowes and Home Depot and provide information to the Board at the February 22, 2022 regular meeting.

Adjournment

With no further business to discuss, upon a motion made by Director Maise, seconded by Director Gregory and, upon vote, unanimously carried, the Board adjourned the meeting at 8:04 p.m. The next meeting will be held on Tuesday, February 22, 2022 at 6:30 p.m.

Respectfully submitted,



Secretary for the Meeting